UHI | ORKNEY

Short Course Programme 2027

Issue: September 2026
Prices in effect from: 1 January 2027

Course Bookings

Bookings for courses can be made as follows:
Telephone: (01856) 569203
Email: ocshortcourses@uhi.ac.uk

Further information on course content can be found on the relevant Short Course page of the UHI Orkney website.

Course fees and dates stated in the programme may be subject to change.

Additional courses may also be added, depending on interest.

To ensure you are kept updated with our course offer, ask to be added to our mailing list.

Many of our courses can also be delivered via bespoke group delivery. Please get in touch if you'd like to discuss further, or if there are additional training areas not currently covered by our course offer.

Cancellation Policy

UHI Orkney operates the following cancellation policy for short courses, where short courses are defined as two weeks or less in duration.

UHI Orkney reserves the right to cancel or defer the dates of the courses. If we cancel a course, learners will be deferred to another scheduled date or given a full refund (if we are unable to provide a course on a date suitable to the learner).

Cancellation Fees

In-person courses:

- 7 days or less to course start date – 50% of course fee
- Failure to attend and no notice is given - 100% of course fee
- Substitute delegates can be arranged without incurring a cancellation fee, but substitutions should be notified in advance of the course

eLearning courses:

- Course eLearning has been accessed - 100% of course fee
- First Aid at Work - blended eLearning accessed but in-person attendance has not been undertaken - 50% of course fee

First Aid

	JAN - JULY	AUG - DEC
Highfield Emergency First Aid 1 Day Course £145 per person	13 January 25 January 8 February 23 February 4 March 17 March 13 April 18 May 7 June 24 June 28 June	26 August 6 September 30 September 7 October 9 November 30 November 9 December
Highfield First Aid at Work (Including eLearning Unit) 6 Hours eLearning 2 Day Practical Course Attendance £325 per person	3&4 February 20&21 April	24&25 August 27&28 October 16&17 November
Highfield First Aid at Work (In Person) 3 Day Course £395	4,5&6 May	
Highfield First Aid at Work (Requalification) 2 Day Course £270	11&12 January 17&18 February 1&2 March 23&24 March 9&10 June 21&22 June	18&19 August 7&8 September 5&6 October 10&11 November 6&7 December
Highfield Emergency Paediatric First Aid 1 Day Course £145	1 February 22 March 31 May	4 October 29 November

Hospitality

Food Hygiene

To enrol on any of our Food Hygiene elearning courses, contact ocshortcourses@uhi.ac.uk

REHIS Introduction to Food Hygiene eLearning	2 hours self-study	£50
REHIS Elementary Food Hygiene eLearning (Includes 30 minute multiple choice exam at UHI Orkney)	6 hours self-study	£145
REHIS Intermediate Food Hygiene eLearning (Includes up to 1 hour online support session with REHIS Instructor and 2½ hour written exam at UHI Orkney)	25-35 hours self-study	£330

On completion of the above eLearning courses candidates are required to contact UHI Orkney to arrange a date and time for the examination.

Scottish Personal Licence Holder

For further detail on Scottish Personal Licence Holder training / exams (New or Refresher), contact ocshortcourses@uhi.ac.uk

Highfield Scottish Personal Licence Holder eLearning (New and Refresher) (Includes 1 hour multiple choice exam at UHI Orkney)	4 – 5 hours self-study	£130
Highfield Scottish Personal Licence Holder—Exam Only (New and Refresher) Learners require to evidence completed eLearning (1 hour multiple choice exam at UHI Orkney)	1 hour	£85

Health and Safety

Ladder & Step Ladder Safety Half Day Course £75 per person	16 March (am) 16 November (am)
Manual Handling Half Day Course £75 per person	16 March (pm) 16 November (pm)
Control of Substances Hazardous to Health (COSHH) Half Day Course £75 per person	7 September (am)
Undertaking Risk Assessment Half Day Course £75 per person	7 September (pm)
Lantra Working at Heights Awareness Half Day Course £100 per person	24 August (am)
Fire Warden Responsibilities 1 Day Course £125 per person	5 October
Snow Clearing Half Day Course £75 per person	9 November (am)
LANTRA Safe Use of Pesticides; Vehicle Mounted Applicator Training Bundle 2½ Days £500	Enquire for dates
LANTRA Safe Use of Pesticides; Hand-Held Applicator Training Bundle 2½ Days £500	Enquire for dates
LANTRA Rodent Management Level 2 Award 1 Day £195	Enquire for dates

Health and Safety (ctd)

IOSH Working Safely eLearning 7 Hours Self-Study £155 per person	Enquire for details
IOSH Managing Safely eLearning 15 Hours Self-Study £310 per person	Enquire for details

Vehicle / Plant Training

LANTRA Counterbalance Lift Truck (Novice) 1-2 Days depending on experience Novice: £375 Experienced: £250	Enquire for dates
LANTRA Telescopic Lift Truck 1-2 Days depending on experience Novice: £375 Experienced: £250	Enquire for dates
LANTRA Rough Terrain Telescopic Lift Truck 1-2 Days depending on experience Novice: £375 Experienced: £250	Enquire for dates
LANTRA MEWPs Scissor/Boom/Trailed 1 Day per category £250	Enquire for dates

All vehicle/plant courses can be delivered on the employers' site, or at UHI Orkney.
Plant hire (if required) will be charged at cost price.
Trainer travel costs / mileage rates may also be levied.

Drivers CPC Training

JAUPT Approved Drivers CPC Training 1-5 Days available £125 per day	19-23 April 13-17 September

Maritime Training

Bookings for maritime courses can be made as follows:
Telephone: (01856) 569 401
Email: ocmaritme@uhi.ac.uk

Further information on Maritime courses can be found on the Maritime Studies page of the UHI Orkney website.

For all short course information see the Business and Community section on the UHI Orkney website

www.orkney.uhi.ac.uk

UHI | ORKNEY

East Road | Kirkwall | Orkney | KW15 1LX
Telephone: (01856) 569000