

## Leadership Skills

**Duration:** 1 Day

**Time:** 9.30 am to 4.30 pm

**Venue:** Orkney College

**Dates:** Date on Application

**Cost:** £87.00 (includes tea/coffee & lunch)

**Qualification:**

Orkney College Certificate of Attendance

**Target audience:**

Anyone who will lead teams

**Course content:**

The course will include the following topics:

- Introductions
- To identify key leadership processes and responsibilities
- To compare and contrast various models of leadership;
- To be able to identify your preferred leadership style;
- To be able to effectively develop and motivate teams;
- To understand and use an appropriate leadership style in any given situation

To reserve a place on this course please complete and return the booking form and confirm payment method (cheques made payable to Orkney Islands Council).

**PLEASE REPORT TO RECEPTION ON ARRIVAL**